



OFFICE OF THE REGISTRAR
PALAMURU UNIVERSITY
(Accredited with Grade 'B' by NAAC)
MAHABUBNAGAR – TS.

No.368/Hostel Tenders/PU/2023

Date:21-02-2023.

TENDER NOTICE

Palamuru University, Mahabubnagar, invites sealed tenders for supply of the following items noted below for the year 2023-2024, following Hostels located in the campus.

- 1) University Boys Hostel
- 2) University Women's Hostel
- 3) University New PG & Pharmacy Boys Hostel

Interested parties may obtain Tender documents from the undersigned on any working day between **10.00 A.M.** to **4.00 P.M.** from **22.02.2023** to **08-03.2023.**

The tender documents can also be downloaded from the website of Palamuru University. The filled tender forms will be received till 03.00 pm on **08-03-2023** will be opened on **09-03-2023** at 11:30 AM as per scheduled in the tender documents in the presence of the representative's firms. The tender documents should be accompanied with an application fee of **Rs.1,000/-** (Rupees One thousand only) (Non-refundable) and with an Earnest Money Deposit mentioned in the tender schedule which is refundable in case of unsuccessful bidder.

- | | | | |
|---------------|----------------------|-------------------|---------------|
| 1. Provisions | 2. Soma Masoori Rice | 3. Chicken & Eggs | 4. Vegetables |
| 5. Firewood | 6. Milk | 7. Cooking Oil | |

Sd/-
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Particulars of Tender document, application fee Earnest Money Deposit last date for submission of Tender and opening of the tenders.

- I) Issue of Tender Forms 22.02.2023 11.00 AM onwards
- II) Last Date for submission of Tender Form 08.03.2023 - 3.00 PM
- III) Opening of Sealed Tenders on Date: 09.03.2023 - 11.30 AM

Sl. No.	Items	Application Fee	E.M.D.	Requirement Per month approximately	Remarks
1	Provisions (List enclosed)	Rs.1,000/-	Rs.25,000/-	As per the requirement	
2	Sona Massori Rice (Old)	Rs.1,000/-	Rs.50,000/-	70 Quintals per month	
3	Chicken & Eggs	Rs.1,000/-	Rs.15,000/-	Chicken 450 Kgs per month Eggs 8000 Nos. per month	Should be less than paper rate
4	Vegetables	Rs.1,000/-	Rs.10,000/-	As per the requirement	Less than paper rates
5	Firewood	Rs.1,000/-	Rs.10,000/-	125 Quintals per month	
6	Milk	Rs.1,000/-	Rs.10,000/-	3000 Ltrs. per month	
7	Cooking Oil (Branded - Vijaya, Gold Drop, Sun Drop)	Rs.1,000/-	Rs.25,000/-	100 Tins per month	

Note: Financial Bids for each item may be submitted separately.

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TERMS AND CONDITIONS

1. Application for Tender for the supply of articles shown in the tender notice are to be submitted in sealed covers mentioned in the name of the supply of the items specified in the tender schedule up to **03.00 PM on 08.03.2023 and the same will be opened on 09.03.2023 at 11.30 AM in presence of the members of the Purchase Advisory Committee of Palamuru University, Mahabubnagar.**
2. The quotations shall be submitted in accordance to the terms and conditions. It shall be construed that the terms and conditions are hereunder have been agreed, once Tender document is submitted.
3. The firm should quote the tender rates in the prescribed application form obtained from the University Office/downloaded from the website of the Palamuru University, along with an application fee separately for each item as listed below, in favour of Registrar, Palamuru University, Mahabubnagar.

Sl. No	Items	Application Fee	E.M.D.
1	Provisions (list enclosed)	Rs.1000/-	Rs.25000/-
2	Old Sona Massori Rice (Good quality)	Rs. 1000/-	Rs.50000/-
3	Chicken & Eggs	Rs.1000/-	Rs.15000/-
4	Vegetables (list enclosed)	Rs.1000/-	Rs.10000/-
5	Firewood	Rs.1000/-	Rs.10000/-
6	Milk	Rs.1000/-	Rs.10000/-
7	Cooking Oil (Branded Oils) i.e, Vijaya, Gold Drop, Sundrop *& other branded	Rs.1000/-	Rs.25000/-

4. The firm should attach the attested photocopy of GST/VAT (if applicable) registration certificate (2) PAN card (3) Aadhar Card (4) Income tax clearance certificate issued by the competent authority without fail. Non-submission of any of the above documents will automatically leads to the rejection for the tender submitted without assigning any reason and no correspondence will be entertained in this regard.
5. Goods are required to be delivered at University Hostels and tenderers may quote accordingly.

Contd..2..

6. Tenderer should have own firm with proper Postal Address for communication and all the future correspondence will be made by Post / email / WhatsApp only. The ordered items should be supplied fully as per the supply order. Further, the items should deliver in one lot within Seven Days of the receipt of Supply Order from this office in the day time (10.00 AM to 01.00 PM and 04.00 PM to 05.00 PM). The supply orders will be placed as per the requirement of the University Hostels and the tenderer has got no right to demand the purchase of all the quoted items of the List.
7. There would not be any over writings or corrections in the quotation. If a figure is to be amended, it should be neatly scored out the revised figure written above and the same must be attested with full signature and date. In the absence of attested signature, the quotation is liable to be rejected.
8. The quantity of articles indicated in the attached statement may increase or decrease at the discretion of the undersigned without assigning any reason. In case an order for any articles is placed for quantity 100 or more one sample shall be retained by the Hostels and no cost will be paid for the same.
9. The rates quoted by the contractor shall hold good for a period of One year from the date of commencement of Contract, and no amendment except increase or decrease in the rate of sales tax during the period of execution of the contract will be accepted under any circumstances and it is binding on the part of the contractor to supply the items as per the rates approved by Purchase Advisory Committee till the end of the contract period.
10. The attention of the tenderers is also invited to the fact that just for the sake of obtaining the tender if any tenderer quoted / lowest rates far below standard non-branded items and on the opinion of the PAC, if the rates quoted are not genuine and is below the reasonable rate, their tender will be rejected without assigning any reasons and no correspondence will be entertained by this office in this regard.
11. Prior to acceptance of the tender, it is mandatory on the part of the firm to supply only branded items to the University Hostels. The tenderer has to give the free Offers / gifts / Less on MRP provided by the company/manufacturer, mandatory in applicable cases. NO expiry items will be accepted.
12. In the event of acceptance of the quotation and placing of the order for purchase of the articles ordered for would be subjected to inspection by the undersigned or his representatives and are liable to be rejected if the article supplied are not according to approved samples or do not confirm to the specifications prescribed.

Contd..3.

13. **Any deviation from terms and conditions / samples / any refusal / unethical practices, the undersigned empowered to cancel the tender and recall the fresh tenders and the EMD will be forfeited and the firm will be blacklisted.**
14. Tenders which don't comply with the above conditions are liable to be rejected without assigning reasons and no correspondence will be entertained in this regard.
15. On acceptance of the Tender, it will become a contract and shall be bound by the terms and conditions of the quotation.
16. The amount of EMD/Security Deposit of successful bidder will be retained by the Palamuru University, till the end of contract. The EMD of unsuccessful bidders shall be refunded.
17. The undersigned has empowered to cancel/ recall the tenders fully / partially. In case of any dispute, the decision of the Purchase Advisory Committee of Palamuru University will be final. Negotiations will be made in connection with finalization of rates wherever necessary.
18. If the contractor fails to supply the articles within the stipulated date, time and in quality as per the supply order, the undersigned reserves every right to purchase the articles from the open market or get the rest of the contract completed from person or firm and the difference of price if any, shall be deducted from the earnest money / security deposit and in any case any amount in excess of the security money deposit the contractor shall be liable to pay the amount.
19. The Payment will be made by means of Money transfer through electronic mode as per fund available by the concerned Principals of the Hostels.
20. Income Tax for Professional Technical services will be imposed as per IT Rules applicable.
21. Any dispute in this process would subject to the Mahabubnagar Jurisdiction of only.
22. These instructions to tenderers are to be signed by the contractors and returned with the tender under whose name the firm registered.

Sd/-
REGISTRAR

Encl: List of Articles



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COMMON TECHNICAL BID

- 1) Tender for supply of : _____
- 2) Name of the Firm : _____
- 3) Owner of the Firm : _____
- 4) Address of the Firm : _____
- 5) Trade license from concerned authority : _____
- 6) GST /VAT Certificate (attach Xerox copy) : _____
- 7) PAN Card (attach Xerox copy) : _____
- 8) Aadhar Card NO. (attach Xerox copy) : _____
- 9) Income tax certificate (attach Xerox copy) (latest 2 Years Returns wherever applicable) : _____

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- 10) Application Fee : Rs. _____/- DD No. _____
- Date: _____
- (Name of the Bank) _____

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- 11) E.M.D. : Rs. _____/- DD No. _____
- Date: _____
- (Name of the Bank) _____

SIGNATURE WITH SEAL



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FINANCIAL BID FOR SUPPLY OF EGGS & CHICKEN

- 1) Name of the Firm: _____
- 2) Address of the Firm _____
- 3) Owner of the Firm _____
- 4) Tender for supply of the items _____

a. CHICKEN (skinless) Rate Per Kg. Rs._____/ -
(Rupees_____only) **less than paper rate.**

b. CHICKEN (With Skin) Rate per Kg. Rs._____ **Less than paper rate.**

c. EGGS :: Rate Rs. _____/- per each (Rupees_____only) **less than paper rates.**

SIGNATURE WITH SEAL



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FINANCIAL BID FOR SUPPLY OF MILK

1) Name of the Firm : _____

2) Address of the Firm : _____

3) Owner of the Firm : _____

4) Tender for supply of Milk : _____

MILK: Rs. _____/- per Ltr. (Rupees _____only)

Brand Name: _____

SIGNATURE WITH SEAL



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FINANCIAL BID FOR SUPPLY OF FIREWOOD

1) Name of the Firm: _____

2) Address of the Firm _____

3) Owner of the Firm _____

4) Tender for supply of Firewood _____

FIREWOOD :: Rate per One Quintal Rs. _____/-

(Rupees _____ only)

SIGNATURE WITH SEAL



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FINANCIAL BID FOR SUPPLY OF SONA MASOORI RICE (OLD/KURNOOL)

- 1) Name of the Firm : _____
- 2) Address of the Firm : _____
- 3) Owner of the Firm : _____
- 4) Tender for supply of : _____
Old Good Quality Sona Masoori Rice
KURNOOL

Old Good Quality SONA MASOORI RICE ::

Rate per One Quintal Rs. _____/-

(Rupees _____ only)

SIGNATURE WITH SEAL



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FINANCIAL BID FOR SUPPLY OF COOKING OIL

- 1) Name of the Firm : _____
- 2) Address of the Firm : _____
- 3) Owner of the Firm : _____
- 4) Tender for supply of : _____
- 5) COOKING Oil Tin of 15 Kgs : _____

BRANDED COOKING OIL ::

- a) Vijaya Cooking :: Rs. _____/- per tin
- b) Gold Drop :: Rs. _____/- per tin
- c) Sun drop :: Rs. _____/- per tin
- d) Freedom :: Rs. _____/- per tin
- e) Naturalle :: Rs. _____/- per tin
- f) Any other branded Oil :: Rs. _____/- per tin

SIGNATURE WITH SEAL



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FINANCIAL BID FOR SUPPLY OF PROVISIONS

- 1) Name of the Firm : _____
- 2) Address of the Firm : _____
- 3) Owner of the Firm : _____
- 4) Tender for supply of : _____
provisions

S. No.	Particulars	Unit	Qty. Required (Apprx)		Rate per Unit
1	Badam	Kg	3 Kgs		
2	Biryani Leaf	Kgs	250 Gms		
3	Bombai Brooms	Each	12 Nos.		
4	Bonugulu(Murumaralu)	Kg	2 Kgs		
5	Chana	Kg	15 Kgs		
6	Chanaga Pappu	Kg	40 Kgs		
7	Chanaga Pindi	Kg	59 Kgs		
8	Chapathi Pindi (Wheat)	Kg	552 Kgs		
9	Chicken Masala	Kg	9.3 Kgs		
10	Chilli Sauce	Ltr.	12 Ltrs		
11	Chole Chenigalu(Kabulu)	Kg	53 Kgs		
12	Coconut brooms	Each	13 Nos		
13	Coconut Powder	Kg	39 Kgs		
14	Corn flour	Kg	16 Kgs		
15	Crystal Salt	Kg	228 Kgs		
16	Dalchina Chekka	Kg	1 Kg		
17	Dhaniya Powder	Kg	29 Kgs		
18	Dry Chilli	Kg	34 Kgs		
19	Garam Masala	Kg	1 Kg		
20	Garlic	Kg	68 Kgs		
21	Ghee	Kg	3 Kgs		
22	Ginger	Kg	40 Kgs		
23	Idly Rawa	Kg	324 Kgs		
24	Ilachi	Kg	1 Kg		
25	Jamun atta (Gulab Jamun)	Kg	44 Kgs		
26	Kaaju	Kg	3 Kgs		
27	Kandi Pappu	Kg	614 Kgs		

28	Kissmiss	Kg	3 Kgs		
29	Lavanga	Kg	1 Kg		
30	Lemon Salt	Kg	250 Gms		
31	Liquid Hand Wash	Kg	10 Nos.		
32	Lyzol	Kg	5 Nos.		
33	Marwadi Menti	Kg	13 kgs		
34	Match Box	Kg	86 Nos.		
35	Meal Maker	Kg	25 Kgs		
36	Minapa Pappu	Kg	142 Kgs		
37	Mirchi Powder	Kg	161 Kgs		
38	Miriyalu	Kg	2.5 Kgs		
39	Motta Rice	Kg	120 Kgs		
40	Myda Pindi	Kg	330 Kgs		
41	Nuvvulu	Kg	30 Kgs		
42	Palli	Kg	170 Kgs		
43	Papad	Per packet	40 Packets		
44	Pasupu	Kg	18 Kgs		
45	Pesara Pappu	Kg	76 Kgs		
46	Phenyle	Each	12 Nos.		
47	Poori Pindi	Kg	348 Kgs		
48	Putnalalu	Kg	100 Kgs		
49	Rai (Aavalu)	Kg	14 Kgs		
50	Red Harpic	Each	12 Nos.		
51	Sabeena	Kg	90 Kgs		
52	Salt Powder	Kg	200 Kgs		
53	Sambar Powder	Kg	19 Kgs		
54	Scrubbers	Each	94 Nos		
55	Semiya	Kg	24 Kgs		
56	Shajeera	Kg	1.0 Kg		
57	Soya Sauce	Per Bottle	13 Bottles		
58	Sponze	Each	64 Nos		
59	Sugar	Kg	472 Kgs		
60	Surf	Kg	60 Kgs		
61	Tamota Sauce	Per Bottle	12 Bottles		
62	Tamrind	Kg	95 Kgs		
63	Tea Powder	Kg	44 Kgs		
64	Upma Rawa	Kg	320 Kgs		
65	Vaamu	Kg	2 Kgs		
66	Vanta Soda	Kg	4.5 Kgs		
67	Vim Bar	Each	90 Nos		
68	Vinegar	Per Bottle	12 Bottles		
69	Zeera	Kg	19 Kgs		

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FINANCIAL BID FOR SUPPLY OF VEGETABLES

- 1) Name of the Firm : _____
- 2) Address of the Firm : _____
- 3) Owner of the Firm : _____
- 4) Tender for supply of Vegetables : _____

S. No.	Particulars	Unit	Qty. (Approx.)	Rate per Unit
1	Onions	Kg	400 Kgs	
2	Tomato	Kg	1500 Kgs	
3	Green Chilli	Kg	200 Kgs	
4	Sorakaya	Each	160 Nos	
5	Munakkaya	Each	480 Nos	
6	Vegetables (Dondakaya, Bendakaya, Vankaya, Chikkudu, Beans, Cabage, Aalu, Cauliflower, Carrot)	Kg	As per the requirement	
7	Palakura	Each	1340 Nos	
8	Puntikura	Each	80 Kattalu	
9	Pudina	Each	100 Kattalu	
10	Kothimeera	Each	950 Kattalu	
11	Karivepaku	Each	700 Kattalu	

SIGNATURE WITH SEAL